



The Institution of Engineers, Malaysia

Bangunan Ingenieur, Lots 60/62, Jalan 52/4, Peti Surat 223 (Jalan Sultan), 46720 Petaling Jaya, Selangor Darul Ehsan
Tel : 03-79684001/2 Fax : 03-79577678 E-mail : sec@iem.org.my IEM Homepage: <http://www.myiem.org.my>

To all members of the Women Engineers Section Notice of 1st Annual General Meeting

In accordance with the IEM Women Engineers Section' s Bylaws and Regulation (No. 37) Notice is hereby given that the 1st Annual General Meeting and Annual Gathering will be held as follows:

Date : 6 December 2014 (Saturday)
Time : 8.45am – 10.45am (Registration: 8.00am)
Venue : Holiday Villa Hotel & Suites Subang

**BEM Approved
CPD/PDP hours for
Ref. No.:
IEM14/HQ/390/T**

AGENDA

1. Opening Address by the Chairman of the Session 2013/2014.
2. Confirmation of the Minutes of the Inaugural Meeting held on 24th August 2013.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2013/2014.
5. To receive and adopt the Financial Statement for the year ended 31 December 2013.
6. Announcement of the New Office Bearers for Session 2014/2015.
7. Address by the Chairman for Session 2014/2015.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Raftah Mahfar
Chairman
Women Engineers Section

CPD HOURS CONFIRMATION

Name of Member:

Membership No:

Signature:

